**Board members**

Present: Ben Forsyth (by phone), Barb Guillon, Anne Harfenist, Ali Howard, Jill Krause, Steve Osborn, Irene Ronalds

Unable to Attend: Kevin Kriese, Stephen Wickham

Meeting started at 18:35

1. **Minutes of Last Meetings**

***Motion:*** Steve moved to accept May 25 and August 24 draft minutes; Ali seconded; approved.

1. **Directors Reports**

**Barb**: Treasurer (emailed Sept. 16)

**Steve:** Nordic Centre (emailed Sept. 27)

**Nordic Centre Update**

**Garage**: The slab foundation is done! (Pics attached) We don’t have a decision yet on the $57,000 Gaming Capital grant (by November) but we did get $15,000 from Wetzin’kwa and we have our $40,000 in reserve (mostly from previous logging profits).  The garage team wanted to get the slab in this fall to give greater flexibility for construction next spring. I gave the go ahead to a $20,000 budget based on volunteer labour. Brant Dahlie, Stephen Howard, Wally Lesawich and John Schibli put in a total of 250 hours.  Kevin Kriese, Jack Stratton and Ray Hollenberg added another 10 hours between them. That represents a donation of $15,000 if this highly skilled labour was charged at the going hourly rate of $60+.

**Auxiliary Tracksetter**: Kevin put in an order for the tracked quad. Budget was $22,000. We had $11,000 in reserve from last year (mostly fundraising) and we received a further $3675 this fiscal. We will be doing additional fundraising this year and I budgeted using some operational funds. Our minor capital request for a $12,000 grooming attachment in our gaming grant application was turned down on a technicality. A review was requested. If we don’t get that grant, we will just use our Ginzu with the tracked quad and will look for other grant opportunities.

**Trail Upgrades**: RSTBC is directly funding $40,000 for the remaining drainage and grading issues on early season trails. The Club’s share is $5000. Kevin is leading the project. Brant will provide trail work supervision.  There is about 2 weeks worth of machine time still to be done this fall.

**Trail Brushing:** Geoff Recknell and Kevin did about 5 days of skid-steer brushing on priority trails. The trails are still in pretty good shape from previous years’ brushing.

**Work Bee:** I had 6 parties (total 14 people) sign up so far for bubble-based work bee tasks. Gen Perkins is helping with the scheduling and organizing. We will put a reminder out soon.

**Head Groomer:** I met with Patrick Dumais and confirmed that he will be our primary groomer again this year. He is willing to be flexible in his hours as we seek to maximize grooming and keep other PB and Ginzu operators involved (we don’t want to be too reliant on one groomer given the risk of anyone having to self-isolate for two weeks due to COVID exposure.)  Patrick duties will include some of the lodge sanitizing. A new Trails Management Committee will assist Patrick with grooming strategy, budgeting, communications.

**Caretakers:**  I confirmed with Gen Perkins that she and Michel Poulin will continue to be our caretakers this season. Michel will be working overseas for 6 weeks shifts followed by 6 weeks home (with 2 weeks isolation).

**Jill:** Membership (emailed Sept. 28)

I have re-newed the reciprocal agreement with  Hudson Bay Mountain. Same as last year.

-If a BVCCSC season pass holder presents their season pass at the HBM ticket office they will receive 10% off a day ticket at the HBM downhill area.

-If a HBM season pass holder presents their season pass at the BVCCSC (or McBike) they will receive 10% off a day pass at BVCCSC.

**Irene:** NSDP (emailed Sept. 28)

NSDP has hired Denise Kelly as our new NSDP coordinator. Denise has coaching extensive experience in the parallel world of international bike racing, and is keen to fill this coordination role. The Coach Management Team (Patrick Williston, Alan Baxter, and myself) will look for opportunities for Denise to contribute her considerable coaching experience where appropriate. Denise's main responsibilities will be coordination of ADP, schedules, Ski Skool, Covid 19 communications, minor grant writing such as Viasport, organizing Snow Camp, Rabbits. I can upload her contract to Google Drive.

NSDP will continue with small contracts with Graham Moore and Mat Smider as available for training plans and weekend visits. This seems to be an agreeable and pragmatic arrangement for the foreseeable future.

Covid 19 - We are hopeful that our programs can run 'as is' this winter, with minor schedule changes in order to keep group sizes down. We request that the wax hut be dedicated to NSDP only on Saturdays in order to avoid crowding in the main lodge. We suggest Rabbits will meet at their letters in the staging area - no hot chocolate in the lodge. We suggest a notice go out to membership letting them know the practice schedules - so that members can avoid busy periods if they wish. These are generally at the beginning and end of practices when kids are picking up or storing gear. Coaches will be asked to remind their groups about skier etiquette - and keep to one side of the trail when they congregate during practices.

This was discussed at board meeting and agreed to.

Also discussed – coaches should write where they will be practicing on the grooming board.

NSDP has purchased 15 sets of junior skis from McBike for the Ski Skool program to replace heavily used gear. Denise will be contacting the school district to initiate program planning for this year. Irene met with Debbie Courtliff and Kate Kantakis last spring to review the program. Coaches are paid on an honorarium basis. Debbie felt that in order to continue to attract coaches the rate needed to increase. Honorariums are now set at $40/ session. Program fees of $4 for equipment and instruction and $2 for use of facilities is generally sufficient for most classes. However the home school groups tend to be small - so we have set a minimum fee per class of $60 so that the program does not lose money on the smaller classes.

We were successful in applying for the Gaming Grant this year ($22,500) - thanks Stephen. The Gaming Grant Summary Report to be submitted Sept 29.

1. **Actions from Previous Minutes**
2. **New Business**

**a)** Registration

* Need to have 10 members registered as CCBC members by Oct. 15 to ensure continuation of insurance

**b)** Refund Policy:

* Refunds due to covid: Membership non-refundable; season’s pass non-refundable; if program is 40% completed then no refund; refunds = prorated $ less incurred costs; refunds in $$ not credit for future years because latter difficult to do in Zone 4
* Put refund policy as pop up if register to NSDP; also put on website

c)Covid safety plan & participants’ agreement

**Motion:** Ali moved to accept the draft covid safety plan and draft participant’s agreement; Jill seconded. Approved.

* Ticket checking duty to replace ticket booth duty
* Saturday and Sunday – sanitize 4 times per day; other days – 2 times per day
* Possible funding for helping meet costs due to covid restrictions

**d)** AGM

* October; outside at lodge

**Action Item:** Anne to organise AGM

* Chris Dahlie award: Geoff Recknell and Sandra Nash

Meeting adjourned 20:20

Next meeting: October 26