



COACH TRAINING Policy

PREAMBLE

Volunteer coaches facilitate all levels of the Bulkley Valley Cross Country Ski Club skill development programs. The efforts of these coaches not only increase the technical skills of our members, but also increase their enjoyment of the sport and their commitment to our club. In the past, the club has not funded coach training consistently. This policy establishes guidelines for determining how the club will support coach training.

OBJECTIVE

The objective of the policy is to encourage the development of qualified coaches for club skill development programs by coordinating coach training activities and providing financial assistance.

APPLICATION

This policy applies to the following volunteer coaching positions:

- Bunnies
- Rabbits
- Track Attack
- Junior Development
- Senior Race
- Biathlon
- School Program
- Masters
- Women's Ski Weekend
- Skill Development Coordinators

Coach training for paid coaches will be addressed separately under the terms of the coaching contract.

TRAINING COORDINATOR

The club will appoint a volunteer position to:

- coordinate coach training courses subject to this policy.
- Collect training subsidy requests from all skill development programs and present them to the board for decision
- Coordinate race officials training
- Coordinate safety training
- Liaise with the fundraising coordinator, and coordinate grant applications for training programs.



PROCEDURES

1. The Board will provide annual funding for Introduction to Community Coaching and Community Coaching. These courses will be coordinated by the training coordinator in consultation with the Bunny and Rabbit coordinators.
2. The Board will also budget a maximum training subsidy for a season.
3. Each program is responsible for setting the training levels required for their coaches. Training levels must meet mandatory standards set by Cross Country BC's.
4. If a program's budget will cover all training costs for a course, that course does not have to be subject to this policy, and:
 - a. does not need to be coordinated by the training coordinator,
 - b. may be coordinated by training coordinator at the request of the program.
 - c. will be discussed with the program coordinator to identify any scheduling conflicts or efficiencies
5. If a program's budget cannot cover all coach training costs, a subsidy request should be submitted to the training coordinator.
6. The training coordinator will attempt to bundle subsidy requests before submitting them to the board with recommendations.
7. Several programs and the training coordinator may develop a training plan using pooled training funds and a combined subsidy request.
8. The board will make decisions on subsidy requests submitted by the training coordinator.
9. Programs applying for subsidized training for all youth programs except Bunnies and Rabbits will ensure course participants have had criminal record checks prior to participating in the courses
10. When there are insufficient funds to pay the tuition fees for all potential coaches, the board will decide which coaches are funded by:
 - a. Club need, then
 - b. Program need, then
 - c. Individual need.
11. To the extent that the BVXCSC has sufficient resources, the Board may use the training budget to contribute financially to course costs and/or the travel and food costs for training of a desired coach for a skill development program. The board will not compensate coaches for lost wages.

AUTHORITY

This policy is approved by and promulgated under the authority of the Bulkley Valley Cross Country Ski Club, Board of Directors May 3, 2012.